



Student Monitoring Policy

Version	Date	Changes	Reason for Changes	Author/Reviewer	Next Review
v2.1	May 2024	Amendments of minor syntax and spelling errors	Annual review was due	Mohammad T Islam (Head of Academics & Quality Control)	May 2025/ As required
v3.1	May 2025	Amendments of minor syntax and spelling errors	Annual review was due	Mohammad T Islam (Head of Academics & Quality Control)	May 2026/ As required

All the students will be continuously monitored through the Individual Learning Plan. Students will be assessed during each semester, and an action plan will be given to each student with a target date. There will also be assessment at the end of the course. There will follow up of the Action plan and any student who does not fail to achieve the progress detailed in the action plan will be supported on one-to-one basis. All efforts will be made to ensure that each student achieves a satisfactory progress. If there is continuous decline in progress the student will be asked to make alternative arrangement for his/her studies. Good students will be encouraged and will be congratulated for their outcome. High achievers may receive scholarship or discount in their fees.